

WEST LOTHIAN COUNCIL

STANDING ORDERS

1. REGULATION OF MEETINGS
2. SCHEME OF ADMINISTRATION
3. SCHEME OF DELEGATION TO OFFICERS
4. REGULATION OF CONTRACTS
5. **PROCUREMENT PROCEDURES** (made by Head of Finance under authority of Standing Orders) for-
 - (1) Building & Civil Engineering Works Contracts
 - (2) Consultancy Services for Building & Civil Engineering Works
 - (3) Contracts for Supplies and Services
 - (4) Consultancy Services for Supplies and Services
 - (5) Supplies and Services - E-Tendering & E-Auctions
 - (6) Engaging Specialist Staff
6. FINANCIAL REGULATIONS

Appendices

1. DESCRIPTION OF EXEMPT INFORMATION
2. COUNCIL'S CODE OF CORPORATE GOVERNANCE
3. COUNCILLORS CODE OF CONDUCT -
 - (1) **The Code** (approved by the Scottish Parliament)
<http://www.scotland.gov.uk/library5/localgov/cocc-00.asp>
 - (2) **Guidance Note** issued to local authorities by the Standards Commission
http://www.standardscommissionscotland.org.uk/guidance_note_local.html